

**NOTIFICATION OF DEATH
 OF OWNER - 1600**

WE CANNOT TAKE ACTION ON THIS FORM WITHOUT A DEATH CERTIFICATE AND DOCUMENTS REQUIRED TO CHANGE OWNERSHIP, INCLUDING COURT DOCUMENTS, IF APPLICABLE.

Office Code: _____ Acct No.: _____ Name of Deceased Owner: _____

Instructions – Before completing this form, send an e-mail to SOS@wslife.com to determine if a Successor Owner was previously recorded. If no Successor Owner was previously recorded, complete section **A & B** only. If no Successor Owner recorded, complete Section **A & C**.

A. POLICY NUMBER _____ **INSURED** _____
 POLICY NUMBER _____ **INSURED** _____
 POLICY NUMBER _____ **INSURED** _____
 POLICY NUMBER _____ **INSURED** _____
 POLICY NUMBER _____ **INSURED** _____

Death Claim Paid? _____ **No** _____ **Yes** **Policy #** _____

B. SUCCESSOR OWNER ON RECORD - Submit this form with death certificate

Name of Successor Owner _____

Successor Owner's Address _____

Successor Owner's Phone Number _____

SIGNATURE OF SUCCESSOR OWNER _____

C. IF NO SUCCESSOR OWNER RECORDED

Instructions - If there is no Successor Owner on file, the person seeking ownership will need to provide applicable documents necessary to change ownership. Depending upon state law, a court order or other document, such as a small estate-type affidavit may be required.

HAS AN ESTATE BEEN OPENED IN COURT? _____ **No** _____ **Yes**

IF YES – **REQUIRED** – Attach a copy of letters of testamentary or administration and copy of will and copy of order admitting will to probate (if applicable).

IF NO – **REQUIRED** – Legal document needed to make claim for ownership

NOTE: SOMETIMES SMALLER ESTATES QUALIFY FOR ALTERNATE PROCEDURES, SUCH AS SMALL ESTATE AFFIDAVIT-TYPE PROCEDURES, WHICH MAY OR MAY NOT REQUIRE COURT INVOLVEMENT.

Additional Comments: Please provide any additional comments that might be relevant to an ownership determination

*Must complete the following.

Name of Person Providing Information _____ Relationship _____

Address _____

Phone Number _____

WHEN NEW OWNER IS RECOGNIZED – YOU WILL BE NOTIFIED AND A CONFIRMATION NOTICE WILL BE MAILED TO THE RECOGNIZED NEW OWNER REQUESTING COMPLETION OF FORM 2339 TO DESIGNATE A SUCCESSOR OWNER & W-9 Form.