



Use this form to redeem assets from a **non-retirement** Touchstone account. Incomplete information will result in delays in processing your request. All required documentation must be received in good order before the withdrawal request can be honored. All legal documents must be certified and a Medallion Signature Guarantee may be required. Please see the Signature section for an explanation of the Medallion Signature Guarantee. If you need assistance completing this form, please contact Shareholder Services at 800.543.0407, weekdays between 8:30 a.m. and 7:00 p.m. eastern time.

**(Complete all sections)**

**1 ACCOUNT INFORMATION**     Individual or Joint     Sole Proprietorship     Trust     Corporation or Partnership  
 Uniform Gift or Uniform Transfer to Minor (UGMA or UTMA)

Account Number \_\_\_\_\_

**1a ACCOUNT OWNER INFORMATION**

*Please Print*

Touchstone Account Registration \_\_\_\_\_ Daytime Telephone Number \_\_\_\_\_

Account Address (required) \_\_\_\_\_ Evening Telephone Number \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Tax ID or Social Security Number Listed on the Account \_\_\_\_\_

**2 DISTRIBUTION METHOD**

(Complete A, B and C)

**A. Choose one:**  Liquidate Entire Account     Partial Withdrawal – Dollar Amount \$ \_\_\_\_\_ or # of Shares \_\_\_\_\_

\*If the value of your redemption is more than \$100,000 per fund, a Medallion Signature Guarantee is required in Section 3 of this form.

**B. Distribute from:**

Fund Name: \_\_\_\_\_ All/Dollar/Share Amount (circle one) \_\_\_\_\_

Fund Name: \_\_\_\_\_ All/Dollar/Share Amount (circle one) \_\_\_\_\_

Fund Name: \_\_\_\_\_ All/Dollar/Share Amount (circle one) \_\_\_\_\_

**C. Delivery Instructions:**

- Mail to the address of record**
- Mail to the following address** – \*Medallion Signature Guarantee required if payable to a 3rd party and/or mailed to address other than address of record (See Section 3).

Attention \_\_\_\_\_ For the Benefit of \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

- Transfer funds via ACH to bank information on file**
- Transfer funds via ACH to new bank instructions (voided check and Medallion Signature Guarantee required.)\***

Name of Institution \_\_\_\_\_ For the Benefit of \_\_\_\_\_

Address \_\_\_\_\_ Routing and Account Number \_\_\_\_\_

\*Medallion Signature Guarantee may be obtained at your local bank or trust company, securities broker/dealer, clearing agency or savings association. (See Section 3)

**3 SHAREHOLDER AUTHORIZATION**

I authorize the withdrawal as noted above from my Touchstone Investments account and authorize Touchstone Investments and BNY Mellon Asset Servicing to process this request on my behalf. I have read and understand all information on this form and hereby provide the applicable authorization.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Place Medallion Guarantee Stamp Here**

\_\_\_\_\_  
Additional Account Owner Signature

\_\_\_\_\_  
Date

**Place Medallion Guarantee Stamp Here**

Medallion Signature Guarantee Stamp and Signature (If required by your current custodian or transfer agent): An eligible guarantor is a domestic bank or trust company, securities broker/dealer, clearing agency or savings association that participates in a medallion program recognized by the Securities Transfer Agents Association. The three recognized medallion programs are the Securities Transfer Agents Medallion Program (known as STAMP), Stock Exchanges Medallion Program (SEMP), and the Medallion Signature Program (MSP). A notarization from a notary public is NOT an acceptable substitute for a signature guarantee.

**Mail to the following:**

**First Class Mail:**

Touchstone Investments  
P.O. Box 9878  
Providence, RI 02940-8078

**Overnight Mail:**

Touchstone Investments  
4400 Computer Drive  
Westborough, MA 01581  
800.543.0407